

MONTHLY CONTRACTING SUMMARY OF ACTIONS \$25,000 OR LESS					REPORT CONTROL SYMBOL			
SECTION A - GENERAL INFORMATION								
1. REPORT FOR MONTH ENDING		2. CONTRACTING OFFICE		b. ADDRESS (Street, City, State and Zip Code)				
3. REPORTING OFFICE CODE		a. NAME						
SECTION B - CONTRACTING ACTIONS			SECTION C (Continued)					
(1) Category		(2) Number of Actions	(3) Dollar Value	(1) Category		(2) Number of Actions		(3) Dollar Value
1. TARIFF OR REGULATED ACQUISITIONS				2. NOT AVAILABLE FOR COMPETITION				
2. FOREIGN/INTERAGENCY				a. SMALL BUSINESS CONCERNS				
a. FMS/INTERNATIONAL AGREEMENTS				b. LARGE BUSINESS CONCERNS				
b. ACTION WITH UNICOR				c. DOMESTIC OR FOREIGN ENTITIES PERFORMING OUTSIDE THE U.S.				
c. ACTION WITH OTHER GOVT AGENCY				d. EDUCATIONAL, NONPROFIT & OTHER				
3. SMALL BUSINESS				3. NOT COMPETED				
a. SIMPLIFIED ACQUISITION PROCEDURES (SAP)				a. SMALL BUSINESS CONCERNS				
b. GSA SCHEDULE ORDERS				b. LARGE BUSINESS CONCERNS				
c. OTHER FEDERAL SCHEDULE ORDERS				c. DOMESTIC OR FOREIGN ENTITIES PERFORMING OUTSIDE THE U.S.				
d. ALL OTHER ORDERS				d. EDUCATIONAL, NONPROFIT & OTHER				
e. OTHER CONTRACTING ACTIONS				SECTION D - RDT&E ACTIONS				
4. LARGE BUSINESS				1. SMALL BUSINESS				
a. SAP				2. LARGE BUSINESS				
b. GSA SCHEDULE ORDERS				3. DOMESTIC OR FOREIGN ENTITIES PERFORMING OUTSIDE THE U.S.				
c. OTHER FEDERAL SCHEDULE ORDERS				4. HISTORICALLY BLACK COLLEGES & UNIVERSITIES OR MINORITY INSTITUTIONS (HBCU/MI)				
d. ALL OTHER ORDERS				5. OTHER ENTITIES				
e. OTHER CONTRACTING ACTIONS				SECTION E - SELECTED SOCIOECONOMIC STATISTICS				
5. DOMESTIC OR FOREIGN ENTITIES PERFORMING OUTSIDE THE U.S.				1. SMALL BUSINESS (SB) SET-ASIDE				
a. SAP				a. SB SET-ASIDE USING SAP				
b. GSA SCHEDULE ORDERS				b. SB SET-ASIDE				
c. OTHER FEDERAL SCHEDULE ORDERS				2. SMALL DISADVANTAGED BUSINESS (SDB) ACTIONS				
d. ALL OTHER ORDERS				a. THROUGH SBA - SECTION 8(a)				
e. OTHER CONTRACTING ACTIONS				b. SDB SET-ASIDE/SDB PREFERENCE				
6. EDUCATIONAL, NONPROFIT & OTHER				c. SB SET-ASIDE USING SAP				
a. SAP				d. SB SET-ASIDE				
b. GSA SCHEDULE ORDERS				e. OTHER				
c. OTHER FEDERAL SCHEDULE ORDERS				3. WOMEN-OWNED SMALL BUSINESS				
d. ALL OTHER ORDERS				4. HBCU/MI				
e. OTHER CONTRACTING ACTIONS				5. JWOD PARTICIPATING NONPROFIT AGENCIES				
7. TOTAL CONTRACTING ACTIONS				6. EXEMPT FROM SB ACT REQUIREMENTS				
a. SAP				SECTION F - SIMPLIFIED ACQUISITION PROCEDURES - RANGES				
b. GSA SCHEDULE ORDERS				1. \$0.01 TO \$2,500.00				
c. OTHER FEDERAL SCHEDULE ORDERS				2. \$2,500.01 TO \$10,000.00				
d. ALL OTHER ORDERS				3. \$10,000.01 TO \$25,000.00				
e. OTHER CONTRACTING ACTIONS				SECTION G - CONTINGENCY ACTIONS				
8. TOTAL MODIFICATIONS EXCLUDING SAP				1. TOTAL ACTIONS				
a. SAP				a. COMPETED				
b. GSA SCHEDULE ORDERS				b. NOT AVAILABLE FOR COMPETITION				
c. OTHER FEDERAL SCHEDULE ORDERS				c. NOT COMPETED				
d. ALL OTHER ORDERS				SECTION H - REMARKS AND AUTHENTICATION				
e. OTHER CONTRACTING ACTIONS				1. REMARKS (Continue on separate page(s) if necessary)				
2. CONTRACTING OFFICER		b. SIGNATURE		c. TELEPHONE NUMBER (Include Area Code)		3. DATE REPORT SUBMITTED (YYYYMMDD)		
a. NAME (Last, First, Middle Initial)								